



## *Weare Public Library*

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## *Board of Trustees*

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Terri Wahnowsky, Secretary

Paul Marsh, Alternate

Jill Tacy, Alternate

Christine Hague, Director

### Board of Trustees Meeting Minutes

**Thursday, February 5, 2009**

**Present:** Ray Kelly, Susan Morin and Terri Wahnowsky, Trustees; Jill Tacy, Alternate Trustee; Chris Hague, Director.

Chairman Kelly called the meeting to order at 6:37 p.m.

#### **Acceptance of Minutes:**

The minutes of the January 8 meeting were accepted as amended: 1) change Acceptance of Minutes section to read, "The minutes of the December 4, 2008 meeting were accepted as written."; 2) change Employment section to read, "All but four hours have been covered internally."; 3) change second line of Holiday Calendar section to read, "Trustees agreed to consider and render decision at Feb. meeting."

#### **Public Hearing:**

A public hearing came to order at 6:41 p.m. to accept \$194.99 in goods (see table below). The move to accept was unanimous and the hearing closed at 6:42 p.m.

#### **Reports:**

##### **Director's Report**

The Director's Report was discussed and accepted as written.

#### **Old Business:**

##### **Budget 2009**

Director Hague presented a revised budget, adding a request for appropriation offset by existing funds of \$17,325.00.

#### **Service Goals**

The revised service goals were reviewed and discussed. Secy. Wahnowsky expressed concern that they were a little ambitious considering staff and budget restraints. Dir. Hague assured the Trustees that she felt they were achievable with slight changes such as closing the library during the day when there was an evening function scheduled. Also discussed was trying to find a grant to hire a person specifically to run programs. The Trustees then approved the Service Goals and Objectives for 2009-2010.

## **Library Maintenance Items**

Dir. Hague received a not to exceed \$2000 quote from Daystar to repair the front door. The Trustees asked Dir. Hague to get an estimate on the crash bar and to requisition the money from the Building Maintenance Capital Reserve Fund.

## **New Business:**

### **Computer Replacement**

It was discovered that the library PCs were unprotected and Jeff Jackson installed a new firewall and Symantec antivirus. However, the older machines have such limited capacity that they can't handle new software, not even Norton 2009, and need to be replaced. Dir. Hague presented some pricing on replacements and will move ahead with the computer capital reserve, but would like some guidance with what to replace with what. Alt. Tacy offered to ask her husband, who works in the IT field, to have a look at the library's current PCs and the replacement quotes and make some suggestions. Dir. Hague was grateful and agreed to send Mr. Tacy a list of the library's computers and their current functions and capacities.

### **Landscaping**

All are satisfied with Loren Clement's lawn care and would like an estimate from him for trimming the bushes on a regular basis. Dir. Hague will ask.

### **Holiday Calendar**

To be discussed at a future meeting.

### **Personnel Policy**

To be discussed at a future meeting.

### **Next Meeting**

March 5, 2009 at 6:30 p.m.

Meeting adjourned at 8:13 p.m.

Submitted by,

Terri Wahnowsky  
Secretary

Weare Public Library  
Hearing to Accept Funds  
February 5 2009

<u>Source</u>	<u>Designation</u>	<u>Amount</u>
Book replacement	books	\$39.94
Non resident card/repl. Card	book, supplies	\$21.00
Income generating equipment	supplies, books	\$85
Donations	supplies, books	<u>\$49.05</u>
Total		\$194.99